

[Extract from Punjab Govt. Gaz., dated the 19th October, 2012]

GOVERNMENT OF PUNJAB

Department of Tourism
(Tourism Branch)

NOTIFICATION

The 5th October, 2012

No. 10/67/2010-1TC/1869.—Modification to circular No.10/67/2010-1TC/2175—In exercise of powers vested, the Governor of Punjab is pleased to notify the Punjab Farm Tourism Scheme-2010 consisting of Chapters 1 to 5 and annexure thereof (copy enclosed). Point No.4, 5, 8 & 10 are being modified while Point No.6 has been added to the scheme Annexure-1. The Department directly associated with Tourism Sector would issue office orders in a time bound manner to ensure compliance of the Scheme guidelines and the decisions contained in the Department action plan.

The modified scheme would be implemented through Punjab Heritage and Tourism Promotion Board Plot No.3, Sector 38-A, Chandigarh.

It will come into force with immediate effect.

Sd/-

Geetika Kalha IAS

Principal Secretary to Government of Punjab
Department of Tourism

Chandigarh :
The 5th October, 2012

PUNJAB FARM TOURISM SCHEME

REGISTRATION CRITERIA AND GUIDELINES

1. Where to apply:
Applications should be submitted to :
Chief Executive Officer,
Punjab Heritage and Tourism Promotion Board
Plot No 3 Sector 38 A
Chandigarh- 160036
Offices of the Respective Deputy Commissioner.
2. The registration of farm houses will only be done in those cases where the farm houses are fully developed and worth visiting from the tourism point of view.
3. It is mandatory to have a minimum of one room with toilet for let and to provide full meal service for registration of the farm house to be granted.
4. The registration shall be valid initially for five years from the date of issue of the registration, subject to inspection by a committee constituted by Punjab Heritage and Tourism Promotion Board.
5. It is mandatory to maintain a visitors' book and remarks obtained from the guests to be available for inspection by Punjab Heritage and Tourism Promotion Board. Additionally details of any foreigner staying in a farm house must be advised within 24 hours to the Foreigner's Registration Officer on the form prescribed. It

is mandatory that statistical data on guests shall be forwarded every quarter in the prescribed format to Punjab Heritage and Tourism Promotion Board.

6. The farm houses applying for registration will have to provide all the information supported by required documents as per the following formats:-
 - a) Application Form as at Annexure-I.
 - b) Checklist of facilities at Annexure-II.
 - c) Declaration at Annexure-III
 - d) Undertaking at Annexure-IV.
 - e) Police verification at Annexure-V.
7. The ownership documents of property to be used as farm/farm house are to be furnished at the time of submission of application to Punjab Heritage and Tourism Promotion Board. In case there are more than one owner of the property in question, a "No Objection Certificate" from all owners is to be submitted along with the application form to Punjab Heritage and Tourism Promotion Board.
8. The application fee shall be payable to the Punjab Heritage and Tourism Promotion Board, Chandigarh through Demand Draft.
9. The owner of the Farm House is responsible for any casualty, which may occur during the stay of the visitors and is liable to provide immediate medical and transportation assistance. Any loss sustained during the casualty will be compensated to the victim by the farm owners. The farm owner will be required to give an affidavit to this effect at the time of registration and to take out Public Liability Insurance.
10. Punjab Heritage and Tourism Promotion Board may cancel the registration, if any serious and justified complaint of any nature, but particularly about standards of service, cleanliness, courtesy towards guests, standard of food, or any other violation complaint as per the listed out items in Annexure II is received against the farm owner. The registration shall also be cancelled for the FARM HOUSES that are found to be misusing their registration under this scheme by allowing the use of their premises for hosting of events such as marriage parties, commercialization of their property by allowing its use other than stay etc.
11. The availability of facilities and services will be evaluated as per the enclosed checklist (checklist will have to be duly filled in and signed on all pages and submitted to Punjab Heritage and Tourism Promotion Board).
12. An inspection committee of Punjab Heritage and Tourism Promotion Board will inspect the farm houses and recommend its registration and thereafter inspection shall be carried out at regular intervals to monitor the progress/condition
13. Energy and water tariff will be levied at domestic rates as per the Punjab Industrial Policy 2009 which will only be available as long as the property remains a registered member of the scheme and abides fully by its terms and conditions:
14. No sign boards or logo or name of Punjab Heritage and Tourism Promotion Board, except as stated below, will be displayed in any form including printed publicity material, cash receipts, letter heads, rubber stamps etc. by the farm owners. Violation of this condition will attract cancellation of registration.

15. A registration certificate shall be issued by Punjab Heritage and Tourism Promotion Board which shall be displayed at the entrance area of the farmhouse. Approved farm owners may use the term **Member Punjab Farm Tourism Scheme** on their sign boards or their other printed materials together with the scheme logo.
16. Any change in tariff, discontinuation of activity or inclusion of new activity from the tourism point of view implemented by the farm owner should be conveyed to Punjab Heritage and Tourism Promotion Board.
17. A police verification report is required to be submitted by the farm owner before registration of the farm house on the prescribed proforma (Annexure-V).
18. The Rules and Regulations of the concerned departments/agencies of the Government shall be strictly adhered to by the farm owners. They should ensure that no rules or norms are violated in any manner. It will be the sole responsibility of the farm owner to face the consequences if any action is initiated by these departments.
19. Any illegal activity carried out on the farm premises in violation of the provisions of any law will entail exclusion from the Punjab Farm Tourism Scheme as well as liability to prosecution under the statute concerned.
20. Punjab Heritage and Tourism Promotion Board reserve the right to modify these guidelines / terms and conditions from time to time.

Annexure I

Application Form for Farm House Registration under the Punjab Farm Tourism Scheme

- 1) Name of the Farm House _____
 Location address of the farmhouse _____
 Helpful directions to the farmhouse _____

- 2) Name and address and qualifications of the Farm owners with background note

- 3) Complete postal address of the Farm House.

- a) Tel. no _____
 b) Fax _____
 c) E-mail _____
 d) Mobile No. _____

