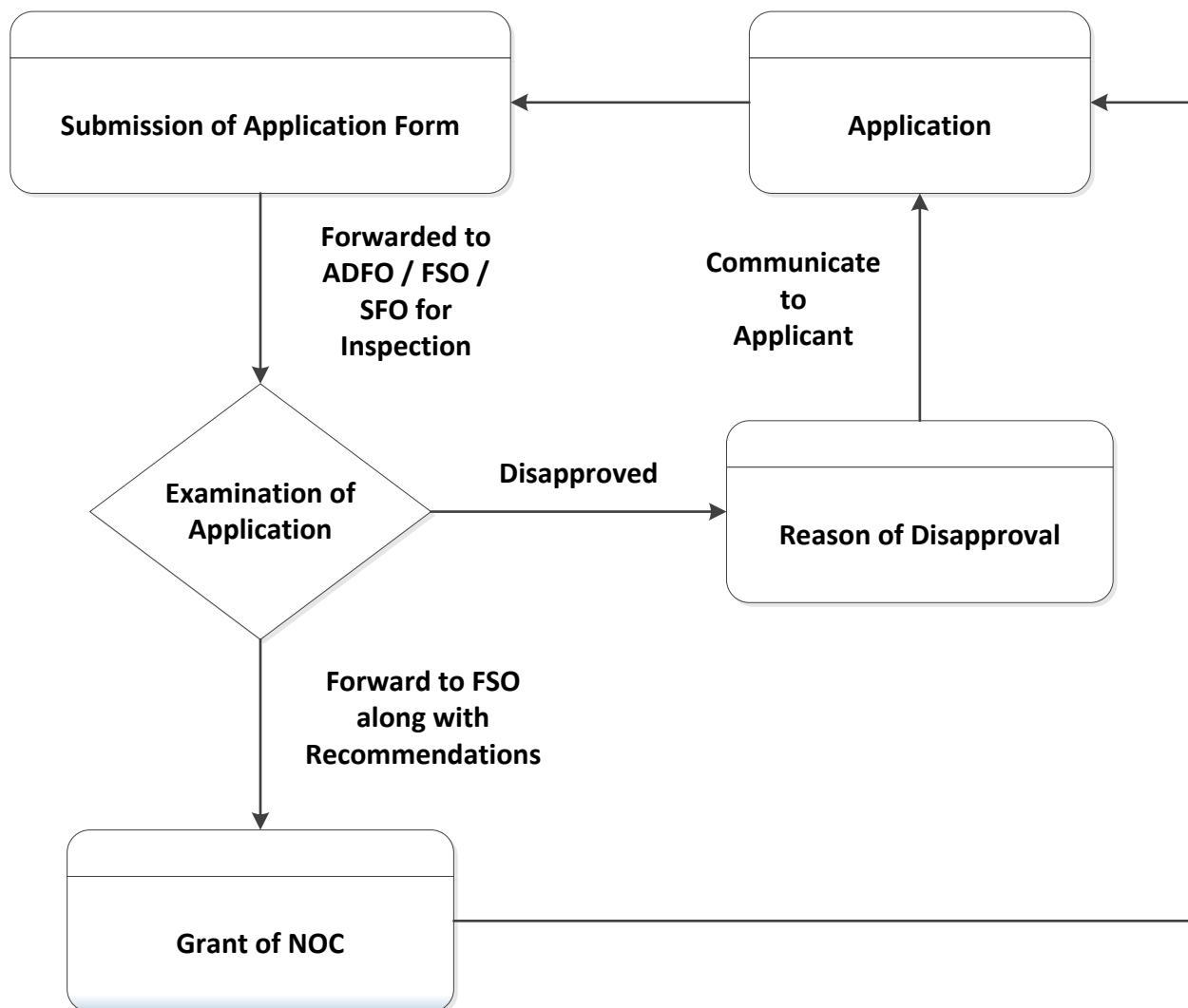


## Application Process Flow for Provisional Certificate from Fire Department



### List of Enclosures:

1. Two Set of Drawings duly marked fire fighting system as per the National Building Code of India, 2005, Part-IV, Table 23.
2. Declaration by Owner / Occupier

### Time Line:

Time line to issue approval of Final NOC for Fire Safety of Building in 30 days from the submission of proper application with required documents.

**APPLICATION FOR GRANT OF PROVISIONAL FIRE SAFETY CERTIFICATE**

**[Under Punjab Fire Brigade Rules, 1977]**

To

The Fire Station officer/Assistant Divisional Fire Officer,  
\_\_\_\_\_

**Sub: Application for grant of Provisional fire safety certificate in respect of  
.....at.....(address of  
building/premises).**

Sir

This is to inform you that a fire safety certificate needs to be issued in respect of ..... (name of the building) located at  
.....  
.....(address of the building) comprised of  
.....  
..... and having occupancies as  
.....  
.....  
.....

In this connection it is submitted that all the provisions of fire prevention and fire safety measures as recommended by your rules have been marked in the purposed drawings.

You are requested to kindly take action as necessary for grant of provisional fire safety certificate for the building/premises.

Dated:

(Signature of the applicant)

Contact details:

Name in full.....

Postal Address.....

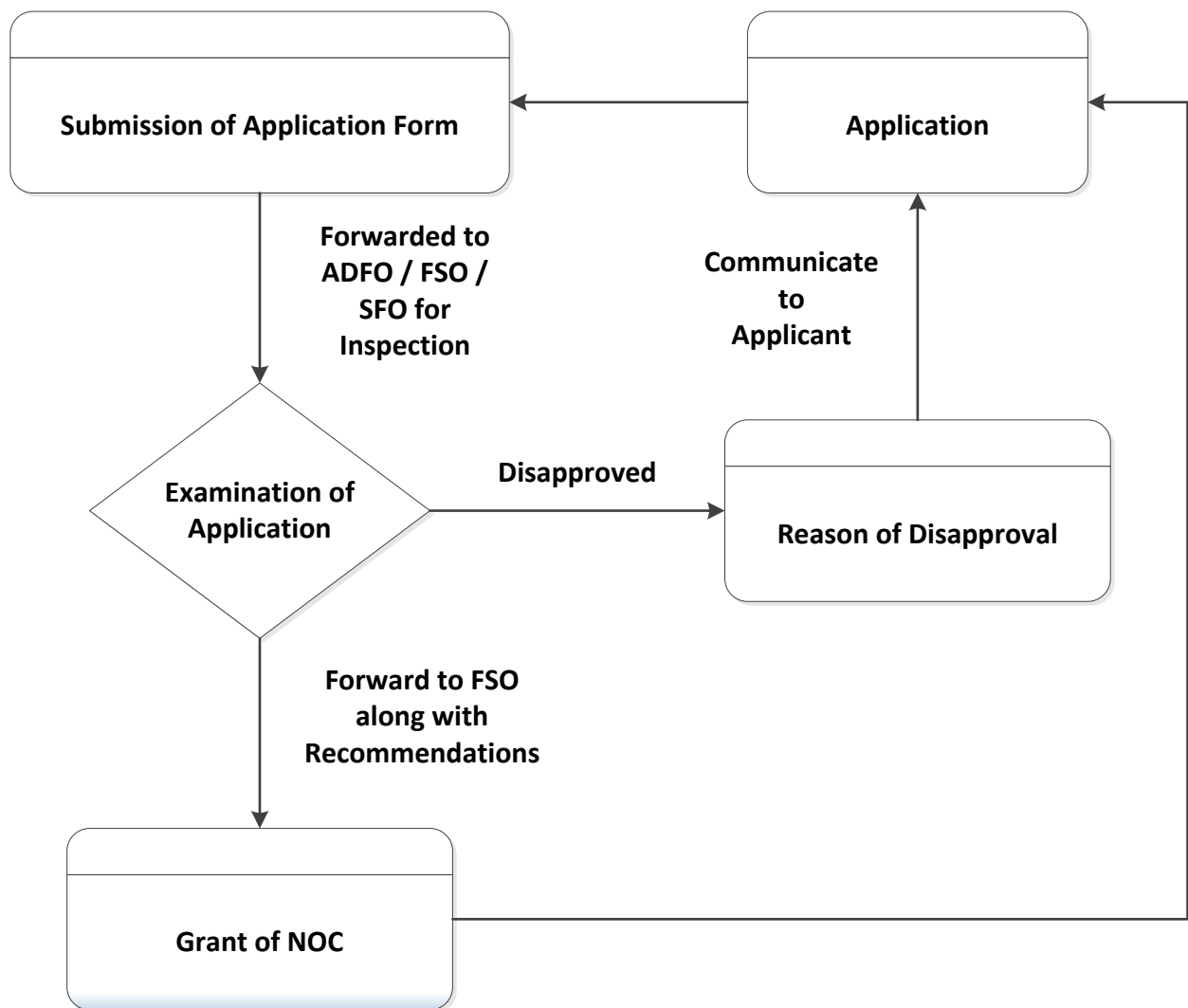
Phone Nos. : .....

Email : .....

**Enclosures :**

- 1) Two Set of Drawings duly marked fire fighting system as per the National Building Code of India, 2005, Part-IV, Table 23.**

## Application Process Flow for Final Certificate from Fire Department



### List of Enclosures:

1. One Set of approved Drawings duly marked fire fighting system as per the National Building Code of India, 2005, Part-IV, Table 23.
2. List of Fire Fighting Equipments installed in the building along with photo copy of Invoice as per the National Building Code of India, 2005, Part-IV, Table 23.
3. Declaration (Specimen Attached)

### Time Line:

Time line to issue approval of Final NOC for Fire Safety of Building in 30 days from the submission of proper application with required documents.

**APPLICATION FOR GRANT OF FINAL FIRE SAFETY CERTIFICATE**

**[Under Punjab Fire Brigade Rules, 1977]**

To

The Fire Station officer/Assistant Divisional Fire Officer,  
\_\_\_\_\_

**Sub: Application for grant of Final fire safety certificate in respect of  
.....at.....(address of  
building/premises).**

Sir

This is to inform you that a fire safety certificate needs to be issued in respect of  
..... (name of the building)  
located at .....  
.....(address of the building) comprised of  
..... and  
having occupancies as .....

In this connection it is submitted that all the fire prevention and fire safety measures  
as recommended by your rules have been provided in the building/premises.

You are requested to kindly take action as necessary for grant of final fire  
safety certificate for occupancy of the building/premises.

Dated:

(Signature of the applicant)

Contact details:

Name in full.....

Postal Address.....

Phone Nos. : .....

Email : .....

**Enclosures :**

- 1) **One Set of approved Drawings duly marked fire fighting system as per the National Building Code of India, 2005, Part-IV, Table 23.**
- 2) **List of Fire Fighting Equipments installed in the building along with photo copy of Invoice as per the National Building Code of India, 2005, Part-IV, Table 23.**
- 3) **Declaration (Specimen Attached)**

**DECLARATION BY OWNER/OCCUPIER**

**SPECIMEN OF DECLARATION**

It is hereby declared that the .....(name of the building or premises) located.....(address) comprised of ..... basement (s) and ..... (upper floors) have complied with the fire prevention and fire safety requirements in accordance with Punjab Fire Brigade Rules, 1977 and the fire prevention and fire safety measures provided in the building/premises.

It is further declared that no additions or alterations have been made in the building/premises affecting the fire prevention and fire safety measures including the means of escape and that all exits and passages are free from any obstruction.

(Signature of owner /occupier)

Name in Block Capitals.....

Postal Address.....

Phone Nos. : .....

Email : .....